

# Safety & Environmental Affairs (S&EA)

## HANDBOOK

Warner Bros. Safety & Environmental Affairs provides support in three major areas: Occupational Health and Safety, Environmental Affairs, and Feature/TV Production Safety.

S&EA works with in-house employees and production to create production safety guidelines and monitors all Warner Bros. productions worldwide, including: WBSO, WB Pictures, WBTV, WB Animation, Warner Unscripted Television, Bonanza Productions, Telepictures, SHED Media, and New Line Cinema, LLC.

S&EA also acts as the interface between the studio and government agencies representing the enforcement of local, state, and federal codes regulating employee occupational and environmental health and safety. (e.g. Cal/OSHA) and the environmental health of Warner Bros. Studio (EPA, SCAQMD, City of Burbank & LAC Dept. of Health). Warner Bros. expects all its employees to perform their work in a safe manner and report any safety concerns or unsafe practices they observe by calling the Anonymous Safety Hotline at 818-954-2800. If you have any questions or concerns regarding environmental regulations, chemical containing products, ergonomic safety, or food safety in your work area, please contact the Safety office at 818-954-2890.

*For the purposes of this WBSO Operational Handbook, we have provided the following brief overview of some of the guidelines for the safe use of the WB facility. This overview contains general safety guidelines for employees and supervisors, safety training information for employees, and examples of the types of events that would trigger WB S&EA involvement. We also have provided some technical information*

*regarding our Soundstage [Floors](#) and [Trusses](#); Set Construction Safety; how to manage chemical-containing products; and environmental regulations covering air and water quality.*

“Safety on the Set” Website

Additional safety information can be found on our S&EA website: [www.safetyontheset.com](http://www.safetyontheset.com) and is available to all productions. There you will find a printable version of the **Production Safety Manual** for Warner Bros. and its affiliates, **Codes of Safe Practices** covering employee safety for both construction and production personnel, **Tool Box Talks**, updated **Safety Bulletins** from the Alliance of Motion Picture and Television Producers (AMPTP), and the Safety Forms you will need to complete regularly during the construction, production and strike phases of your show.

The website is regularly updated to include new Occupational Safety & Health Administration (OSHA) regulations and information that will be helpful to your production in achieving compliance. Every employee has a role and responsibility in safety.

**All employees, regardless of position, are required by law to notify management of any existing potential safety hazards of which they are aware. Use the Anonymous Safety Hotline (818) 954-2800.**

REMINDER:

Having A Well-Defined And Documented Safety Program Will Help Reduce Accidents And Injuries And Provide Your Production With A Safer Work Environment.

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