



# PERSONAL PROTECTIVE EQUIPMENT

## Toolbox Talk

### WHY IT MATTERS

- Personal Protective Equipment (PPE) is your last line of defense against workplace hazards.
- Even with engineering and administrative controls, PPE helps prevent injuries from chemicals, flying debris, noise, and other risks.

### PPE SELECTION

- Choose PPE based on the hazard assessment:
  - Head Protection: Hard hats for impact hazards.
  - Eye/Face Protection: Safety glasses or face shields for flying particles or chemical splashes.
  - Hand Protection: Gloves suited for chemicals, cuts, or heat.
  - Foot Protection: Steel-toe boots for heavy objects.
  - Hearing Protection: Earplugs or earmuffs for loud environments.

### PPE INSPECTION

- Check PPE before each use for cracks, tears, or wear.
- Replace damaged or expired PPE immediately.
- Ensure proper fit — loose or tight PPE reduces protection.

### PPE USE GUIDELINES

- Wear PPE at all times in designated areas.
- Do not modify PPE or use it for unintended purposes.
- Keep PPE clean and store it properly after use.
- Report missing or defective PPE to your supervisor.

### PPE STORAGE & MAINTENANCE

- Store PPE in a clean, dry location away from direct sunlight.
- Follow manufacturer's cleaning instructions.
- Do not share PPE unless it has been properly sanitized.

**“PPE IS YOUR LAST LINE OF DEFENSE — WEAR IT CORRECTLY, INSPECT IT REGULARLY, AND NEVER TAKE SHORTCUTS WITH SAFETY.”**