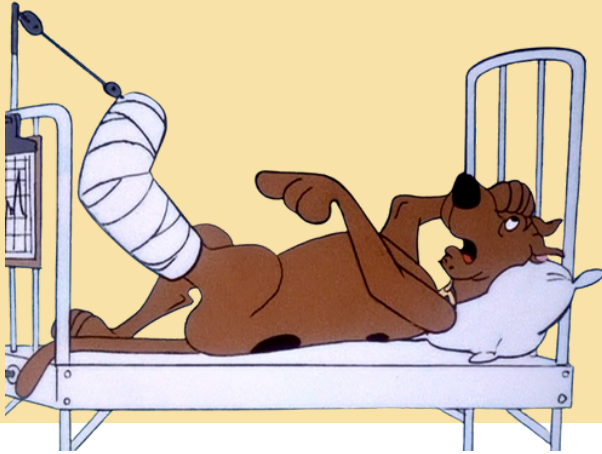


INJURY & ILLNESS PREVENTION

Toolbox Talk



WHY IT MATTERS

- The Injury & Illness Prevention Program (IIPP) is a Cal/OSHA-required program designed to keep workplaces safe.
- It identifies hazards, trains employees, and ensures corrective actions are taken.
- A strong IIPP reduces injuries, illnesses, and promotes a proactive safety culture.

CORE ELEMENTS OF IIPP

- Responsibility – Assign roles for implementing and maintaining the program.
- Compliance – Ensure employees follow safety rules through training and enforcement.
- Communication – Provide clear channels for reporting hazards without fear of retaliation.
- Hazard Assessment – Regular inspections to identify unsafe conditions.
- Accident/Exposure Investigation – Investigate incidents to prevent recurrence.
- Hazard Correction – Fix hazards promptly and document corrective actions.
- Training & Instruction – Educate employees on workplace hazards and safe practices.
- Recordkeeping – Maintain documentation of inspections, training, and corrective actions.

WHEN TO REVIEW THE IIPP

- After a workplace incident or near miss.
- When new equipment, processes, or chemicals are introduced.
- During annual safety audits or regulatory changes.

EMPLOYEE RESPONSIBILITIES

- Follow all safety procedures outlined in the IIPP.
- Report hazards, unsafe conditions, or near misses immediately.
- Participate in required safety training and toolbox talks.

SUPERVISOR RESPONSIBILITIES

- Enforce compliance with safety rules.
- Conduct regular inspections and hazard assessments.
- Ensure timely corrective actions and documentation.

SAFETY IS EVERYONE'S RESPONSIBILITY – KNOW YOUR IIPP, FOLLOW IT, AND HELP KEEP OUR WORKPLACE INJURY-FREE.