

# MILL/STAGE/LOCATION CONSTRUCTION HAZARD ASSESSMENT CHECKLIST

For any items found to be deficient, follow up with the appropriate Key or Department Head. Note all corrections on this form.

<b>Production Name:</b>		<b>To Be Completed By:</b>	<i>Construction Foreman or Designee</i>
<b>Copies Sent To:</b>	<i>Safety Dept.</i>	<b>To Be Stored By:</b>	<i>Production Office Coordinator</i>
<b>Production Location:</b>		<b>Today's Date:</b>	
<b>Special Instructions:</b>	<b>When:</b> Complete for every construction mill, major stage or location upon arrival, and on the 1st and 15th of each month on production thereafter.		
<b>Use the back of this form to note any accidents or incidents or to make additional comments.</b>			
<b>GENERAL</b>			
<input type="checkbox"/> See to it that the <i>Safety Poster</i> is completed and displayed.			
<input type="checkbox"/> Conduct crew safety meetings when appropriate to notify the crew of any potential hazards, including unfamiliar equipment or chemical-containing products. Document the safety meetings on <b>(Form 13) Production Safety Meeting Report.</b>			
<input type="checkbox"/> Distribute <i>AMPTP Safety Bulletins</i> when appropriate.			
<input type="checkbox"/> General housekeeping in good order.			
<input type="checkbox"/> Fire extinguishers marked & accessible.			
<input type="checkbox"/> Appropriate machine guards (including push sticks) and Personal Protective Equipment available and in use.			
<input type="checkbox"/> Four-foot perimeter, aisles and passageways and free of hazards.			
<input type="checkbox"/> Flats appropriately secured and braced.			
<input type="checkbox"/> Pits and floor openings covered or otherwise guarded.			
<input type="checkbox"/> All exits free of obstructions, including ladders, lifts and platforms.			
<input type="checkbox"/> Directions to exits, when not immediately apparent, marked with visible signs.			
<input type="checkbox"/> Standard stair rails or handrails on all stairways having four or more risers.			
<b>AERIAL PLATFORMS AND LADDERS</b>			
<input type="checkbox"/> Only trained and authorized personnel allowed to operate aerial platforms.			
<input type="checkbox"/> Aerial platform operating rules posted and enforced.			
<input type="checkbox"/> Approved safety harnesses and lanyards worn when using the aerial platform.			
<input type="checkbox"/> All ladders maintained in good condition. (Take note of joints between steps and side rails, all hardware and fittings, and movable parts.)			
<b>PAINTS AND CHEMICAL PRODUCTS</b>			
<input type="checkbox"/> Combustible materials (paint, adhesives, solvents, rags, etc.) properly stored.			
<input type="checkbox"/> Covered metal cans used for paint and paint-soaked waste.			
<input type="checkbox"/> Portable eye wash station present.			
<input type="checkbox"/> Each container for a hazardous substance (vats, bottles, storage tanks, etc.) labeled with product identity and a hazard warning.			
<input type="checkbox"/> Hazardous areas properly identified/painted.			
<input type="checkbox"/> Pressure vessels/cylinders properly stored.			
<input type="checkbox"/> All propane has been removed from the stage for storage.			
<input type="checkbox"/> <b>SURVEYED BY:</b> (print name)		<b>TITLE:</b>	
<input type="checkbox"/> <b>SIGNATURE:</b>			