

Safety Responsibilities CAST MEMBERS

Safety Program Information for Cast Members

This Production is committed to maintaining a safe and healthy work environment. The following information is provided to help you to understand your part in the **Occupational Health & Safety Program (OHSP)**.

All Cast members are responsible for understanding and following the ***General Safety Guidelines for Production*** and meeting their safety responsibilities as employees, as outlined in the IIPP manual. This information is always available on the web at **www.safetyontheset.com**. Remember, working safely is a condition of employment.

Safety is a priority on this production.

1. The quickest way to have a safety concern addressed is to speak up! If you wish to express your concerns anonymously, use the ***Anonymous Safety Hotline*** at **(818) 954 2800** or toll-free at **(877) 566-8001**. It, as well as contact information for the **Production Safety Representative (PSR)** for your show, will be listed on the front of the daily Call Sheet. There may also be special safety concerns detailed in the *Notes* section of the Call Sheet. Please pay extra attention to any conditions that will affect your work, and make sure you read any Safety Bulletins that pertain to your work. Do not hesitate to contact the **Assistant Directors** or your Safety Representative, if you have any questions.
2. The Production Safety Representative will be working closely with your production starting with the script breakdown, then during construction, and on through shooting and strike. Most of the planning and inspections that go into ensuring your safety as a performer are completed by the time you are scheduled to begin working.
3. During your employment on this production you may be required to work with a **Stunt Coordinator** or **Special Effects**. All relevant safety information pertaining to the actor's scene(s) will be communicated. Do not hesitate to ask questions or express concerns if you are not sure how to perform safely in any given situation. Make sure you understand all contingencies, and coordinate with your fellow actors.
4. When working on a **Sound Stage** or **Location**, specific safety information will be posted. Remember that set work is going on all the time. All areas under construction, where people are working overhead, or where machinery is being used are off-limits. Please observe any safety signs, barricade tape, etc. on the Stage or Location where you will be working. Look for and avoid any potential trip hazards, such as cables or sandbags. Unless you are otherwise directed, do NOT touch any cables, lights, generators, or other equipment which you may not be familiar with. Know your surroundings. Always be aware of where the exits are and, in case of emergency, where the *designated safe assembly area* is.
5. Report all injuries to Production, no matter how minor. If you have a condition such as allergies, prior injuries, or other concerns that you feel Production should be made aware of because it could affect your ability to work, do not hesitate to notify them as soon as possible.

Remember, if you ever have any questions or concerns about safety, there are many people available to address them. The Assistant Directors, Stunt Coordinator, Special Effects Coordinator, Production Safety Representative, and the Anonymous Safety Hotline are all available to you.

SAFETY HOTLINE

(818) 954-2800 or (877) 566-8001