TOOLBOX TALKS/SAFETY TALKS

Training & Education

Personal Protective Equipment

At each of our discussions, there is generally one particular phase of safety being stressed. The goal is to reduce the number of disabling job injuries-which will benefit both you and the organization.

Today the topic is safety clothing and equipment designed for our personal use as animportant contributing factor toward safety. The abuse, misuse, or nonuse of such equipment, on the other hand, are contributing causes to many disabling injuries.

Wearing the proper clothing and personal protective equipment for each job you do canhelp protect you from serious injury and even death. Each year, more than 2 million workerssuffer serious on-the-job injuries and illnesses. Most personal protective equipment (PPE) may seem bulky and uncomfortable, but you need to have it on before it's too late. So youmust know which hazards you may encounter before you work.

It Depends on the Job

The particular type of equipment needed to provide the needed protection depends on the particular type of work being done. In areas where flying particles are likely to be found, goggles must be used to protect the eyes. But this won't provide enough eye protection for an electric welder; that job calls for a helmet equipped with dark glasses to protect theworker's eyes from the blinding light and the sparks from the electric arc.

Similarly the kind of protection safety shoes are supposed to provide determines what typeof shoe is appropriate. In other words, it must be slip-proof, nonconductive, high-topped, steel-toed, etc. And the type of safety helmet to be worn depends on the type of hazard thewearer is likely to encounter. In some occupations "bump caps" may be adequate; in manythey are not.

OSHA Says

The regulations established by the Occupational Safety and Health Administration forhead, face, eye, hand, arm, and foot protection give a very general overall description of when such protective gear is to be used. (Hearing protection devices and respirators of various kinds are covered by more extensive and specific rules.) They also describe the standards the pieces of equipment must meet.

Originally these OSHA rules said only that the required personal protective equipmentmust be provided (whether by employer or employee), maintained, and worn. It was prettymuch a matter of our responsibility as employers to require the use of PPE and yourresponsibility to actually use it. This made a certain amount of sense because, after all, it'syour eyes that can be injured if your safety glasses are hanging around your neck.

But then OSHA apparently decided that too many injuries were occurring as the result offailure to wear protective equipment. So their revised rules call for what they refer to as ahazard analysis-to make sure we systematically identify all the factors in our work thatwould call for requiring PPE. On top of that, it's become the employer's responsibility notjust to state that the equipment must be worn but to see to it that it is worn.

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No Exceptions, No Excuses

That's why supervisors are now getting "on the backs" of employees who aren't wearing thepersonal protective equipment they're supposed to, and why disciplinary action isforthcoming.

But it's not just a matter of compliance. It's because we really don't want you to be injured. That's not totally unselfish-we don't want you hurt, and we do want you on the job. That'swhy we don't make exceptions or accept excuses. If you don't need safety headgear on yourown job, you must wear it if you go to an area where falling objects may be a hazard. If yourgloves or goggles don't fit snugly or are uncomfortable, don't just leave them in your locker. Report it promptly so the situation can be corrected.

Remember: no excuses, no exceptions-and, we all hope, no injuries.

Head Hazards

If you work in an area where there's a possible danger of head injury from impact, falling or flying objects or electrical shock or bums, then you must wear head protection. Hard hatsare specifically designed to resist penetration and to absorb the shock of a blow. Ask yoursupervisor which type of hard hat you need to wear.

Respiratory Hazards

If the air in your workplace contains fine particles, sprays, mists or toxic gases, you shouldwear respiratory protection. Air-purifying respirators filter contaminants out of the air. Supplied-air respirators provide a source of air when there's not enough oxygen. Masks forfumes, dust and particulate can also protect your respiratory system. Talk with yoursupervisor about which type of respirator you should use.

Eye Hazards

If anything in your workplace can fly, splash or drift into your eyes, you need eye protection. Common causes of eye injury when eyes are unprotected include flying objects or particles; splashing liquids and metals; drifting gases, vapors, dusts, powders, fumes and mists; thermal and radiation hazards, such as heat, glare, ultraviolet and infra.red rays; lasers; andelectrical hazards. Safety glasses, goggles and face shields are designed to protect againstimpact from objects, irritating substances, chemical and other splashes, extreme heat andmany other hazards. Ask your supervisor which type of eye protection you need and whento wear it.

Hearing Hazards

If you have to shout to be heard on the job, you're working in noise levels that are highenough to damage your hearing over time, so you need to wear hearing protection. Hearingprotection devices, such as earplugs and earmuffs, screen out loud, harmful noises while allowing you to hear what you need to hear. Talk with your supervisor about the correct hearing protection for you.

Foot Hazards

If you work in an area where it's possible that your toes, ankles or feet could be injured bysharp objects, falling objects, impact, slipping, tripping, electrical hazards, chemical spills or heat hazards, then you need to wear foot protection, such as steel-toed boots. Consult withyour supervisor to find out which type of foot protection you should wear.



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Hand Hazards

If your hands are exposed to possible injury from machinery, heat, cold, electricity, chemicals , toxic substances, materials such as metal, wood, concrete, mortar, paint, tools,etc., you need to wear hand protection. The proper hand protection, in the form of gloves,mitts, thimbles, finger cots, hand pads, barrier creams and arm cuffs can protect you from brasions, cuts, lacerations, punctures, crushing, bums, heat and cold, dermatitis and other injuries. Ask your supervisor which type or types of hand protection you need.

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