

Emergency Action Plan

Prior to operation, each location is evaluated and emergency action procedures are established. It includes the following:

Emergency Escape Procedures

Emergency escape routes will be identified in advance based on location design and operation. Escaperoutes will be communicated to employees before work begins at a new location or when such routes are changed. Employees will be directed to assemble at a large open space away from the emergency site. If not otherwise stated herein, normally, the base camp will be used if it is reasonably accessible.

- **EVACUATION ROUTE:**
- **SAFE ASSEMBLY AREA:**

In the event of an emergency, employees will be alerted by means of a verbal announcement. Department Heads and other supervisors will communicate by two-way radios. They will then communicate to their employees. All employees will evacuate immediately, unless given other directions (such as to take shelter).

Procedures to Account for Employees

Department heads are responsible for knowing which employees are present onsite and for accountingfor all employees in their department at the designated assembly site. Department Heads will also be responsible for any visitors or contract employees under their direction. If filming at this location, Department Heads shall report anyone unaccounted for to the AD DEPT via two-way radio. Otherwise, report unaccounted for employees to emergency responders and to the production manager.

Rescue and Medical Personnel

Each location has an onsite medic. Before shooting begins, the local hospital is notified and made awareof the types of operations to be conducted and potential emergency scenarios. In the event that a stuntor special effect gag is to be conducted, fire personnel and/or an ambulance may be present, as appropriate. Additional equipment, appropriate to respond to potential emergencies arising from the stunt or special effect, will be available onsite, as needed.

Means of Reporting Fires or Other Emergencies

Means to report fires or other emergencies are established in advance.

In the event of a fire, chemical spill or other emergency, **911** will be called immediately, unless fire department personnel are onsite, in which case fire department personnel will call for backup as theydetermine is necessary.

In the event of a medical emergency, the onsite medic will be called using a two-way radio. Two-way radios are widely distributed for emergency and other purposes. Generally, the medic will determinewhether **911** should be called. (**911** may be called immediately if circumstances warrant.)

The location of the local hospital and emergency contacts are listed on the call sheet and/or otherdocuments

readily available to cast, crew and other production personnel. Emergency contact information is also provided below:

Critical Plant Operations

No employees will remain to address critical plant operations. All employees will evacuate immediately.

EMERGENCY CONTACT INFORMATION (Enter Name):

Phone Number:

<input type="text"/>	UPM	<input type="text"/>
<input type="text"/>	1st AD	<input type="text"/>
<input type="text"/>	Special FX	<input type="text"/>
<input type="text"/>	Supervisor	<input type="text"/>
<input type="text"/>	Production Safety	<input type="text"/>

LOCAL FIRE DEPARTMENT

Department:
Phone Number: Emergency: 911

AMBULANCE

Company:
Phone Number: Emergency: 911

LOCAL POLICE DEPARTMENT

Department:
Phone Number: Emergency: 911

NEAREST HOSPITAL

Address
Phone: Distance from set:

FIRE PREVENTION PLAN

Purpose

The purpose of this Fire Prevention Plan is to identify potential fire hazards and measures taken to prevent a fire from occurring and to control the ignition and spread of fires. All employees, supervisors, and managers are expected to follow the procedures outlined in this plan.

Authority

- In an effort to prevent fires and explosions and minimize the damage if they occur, building owners and occupiers are required to develop and implement an effective a Fire Safety Plan conforming to:

Potential Fire Hazards

- Electrical equipment, hydraulic fluid, motorized vehicles, compressed gases, portable gasoline powered equipment, welding, cutting, grinding, wood, wood products, sawdust, paints and solvents, etc.
- If applicable, all hot work and/or fire effects will be conducted with the approval of the local Fire Services. All necessary permits will be in place for said work.

Fire Control Measures

- Proper ventilation and housekeeping will be employed to minimize the potential buildup of flammable gases and sawdust or other combustible wastes.
- All welding, cutting and grinding will be limited to designated areas that are separated from other mill and shop areas.
- All flammable materials will be stored when not in active use in appropriate fireproof cabinets.
- In the event of a fire, local Fire Services (911) will respond.
- Fire Extinguishers will be available, as appropriate.
- Any additional fire prevention measures as deemed necessary by the local Fire Services (authority having jurisdiction).

Responsible Persons (Enter Name):

Phone Number:

UPM

First Assistant

DirectorSpecial FX

Supervisor

Production Safety

Training

A safety meeting will be held for all affected crew at the start of the workday to convey the scope of the day's work, safety precautions taken and emergency evacuation procedures. This program is located **IN THE AD TRAILER ON LOCATION, PRODUCTION OFFICE** and is available for review upon request from **the AD DEPT OR PRODUCTION OFFICE**.